

Working Away from Cambridge: what you need to do and how to apply

In order to meet the Higher Education Funding Council (HEFCE) requirements, immigration regulations and in order to be safe, the University needs to be able to report the whereabouts of all its graduate students. If you are going away, please let your College Graduate Tutor, Supervisor and friends and family know.

If you are going away to undertake research work as opposed to a holiday and will be away for three weeks or more, you will also need to apply for leave to work away and complete the Faculty's Risk Assessment Form. The Risk Assessment Form needs to be uploaded to your application for leave to work away.

For information on working away, Tier 4 and how to apply see:

<http://www.admin.cam.ac.uk/students/studentregistry/current/graduate/programme/workaway.html>

Download a copy of the Faculty's Risk Assessment Form (hyperlink to application form)

If you have any questions about working away email: Grad.enquiries@aha.cam.ac.uk.